



2022 GRANT PROGRAM GUIDE

MARCH 24, 2022

Our Purpose and Mission

- To preserve and enhance the architectural, historic, cultural heritage and natural resources of Oak Cliff through direct action and public education.
- To support the neighborhoods of Heritage Oak Cliff with assistance, grants, training, and to serve as an umbrella organization unifying the neighborhoods.
- To promote communication and cooperation between organizations and community groups to increase their effectiveness in addressing issues concerning Oak Cliff.
- To promote Oak Cliff to the wider community as an exceptional place to live.

Website: heritageoakcliff.org

Grant Program Timeline:

03/24 (7:00 PM) & 03/26 (10:00 AM): Grant Workshop via ZOOM
03/28: Submit applications
05/14, 9:00 PM: Grant application submission deadline
05/22 thru 06/11: Application review and award decisions
6/29: General membership meeting and Award Grants

Grant Submission: Email PDF by 9:00PM on 05/14/2022 to:
vpgrants@heritageoakcliff.org

Grant Committee: Cynthia Michaels (chair), Angie Mobley, J. D. Jasso, and Trudy Newton

Contact Information

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Grant Types

Neighborhood Improvement Grant

This grant is for tangible projects that result in visible improvements to the neighborhood or improvements to the administration of the neighborhood association.

Examples of Projects:

- Beautification projects
- Neighborhood entry signage
- Sidewalk improvement
- Sign toppers
- Curb address painting
- Murals
- Website improvements
- Meeting signage
- Flyers and other communications

The Neighborhood Improvement grant has a two (2) year term and may be awarded for up to 60% of the total project cost.

Community Building Grant

This grant is for projects and events that promote resident engagement with their neighborhood association and encourage the building of a strong neighbor community.

Examples of Projects:

- National Night Out events
- Mardi Gras floats
- Social gatherings
- Volunteer functions
- Volunteer refreshments
- Projects for neighborhood schools (i.e. - school supply drives, food drives, Teacher appreciation/recognition.)

This grant has a one (1) year term and may be awarded for up to 60% of the total project or event cost. A neighborhood may receive up to a \$500 maximum in Community Building grants in any one year.

Grant Terms and Conditions

- The 2022 grant application requires three signatures, two of which must be different HOC Members. Those signing the application must be current individual members of Heritage Oak Cliff in good standing at the time of submission of the grant. The organization's President and the grant writer must sign the application. The third required signature is the HOC Neighborhood Representative or the Alternate HOC Neighborhood Representative.
- All member neighborhoods in good standing with Heritage Oak Cliff are eligible to apply for Neighborhood Improvement or Community Development grants. A neighborhood is in good standing if at the time of submission they have paid the HOC neighborhood membership dues and have regularly attended board meetings. A neighborhood may commit to 5 volunteer hours in lieu of paying a neighborhood membership.
- All grant applications are reviewed and evaluated by the Grant Committee. Applications approved and amounts awarded are at the sole discretion of the Grant Committee of Heritage Oak Cliff. Decisions of the Grant Committee are final.
- Projects may be only partially funded.
- Grant committee members who reside in a neighborhood submitting a grant application will be recused from decisions regarding their neighborhood's application.
- All projects and events must comply with applicable laws, regulations and codes.
- No grant will be awarded for the sole benefit of any one individual or of any private or commercial interest.
- Applications for Neighborhood Improvement grants must include two (2) bids unless the project meets one of the following criterion. Whenever possible, utilizing Oak Cliff vendors is preferred.
 - The project is a repeat projects utilizing previous vendors where the expenses are reasonable, the vendor is described below, and there is an explanation why it is necessary or appropriate that this vendor is utilized again.
 - The project will utilize City funding, such as sidewalk projects.
 - The project is a Community Development project, which requires only one bid.
- Neighborhoods should ensure that their budgets and reimbursement requests do not include taxes or tips. Heritage Oak Cliff does not reimburse taxes or tips.
- Neighborhoods and individuals signing the application must be in good standing at the time of submission. In addition, incomplete or late applications will be disqualified and not considered for funding.
- A neighborhood may "bundle" several smaller neighborhood improvement projects into a single application. Documentation must include clearly itemized estimates for each project or element. Applicants must include at least two bids for the project. Sections B and C must be completed for each separate project.
- If the neighborhood does not have 501(c)(3) status then a statement must be attached to the application that states the organization does not contribute to political candidates.

The Grant Committee wants to fund your grant request. You may include any plans, drawings, or photos that explain your project with your application. Please contact us if you need additional information or have any questions, especially regarding eligibility of your project.